

REQUEST FOR APPROVAL TO PROCEED OR ENCUMBER FUNDS

The Department of _____ hereby requests PWB / DOF action related to the following project:

1. Project ID: _____ Project Title: _____
2. Requested PWB/DOF Action Date: _____ Date of last approval: _____
3. Requested Action: (all reporting requirements related to this request as defined in SAM, are attached)
 - _____ Site Acquisition - Section 6848 (an agenda package has been submitted to DGS)
 - _____ Approve Preliminary Plans - Section 6851
 - _____ Approve Working Drawings - Section 6852
 - _____ Approve Proceed to Bid - Section 6852
 - _____ Approve Construction Contract Award - Section 6853
 - _____ Request for Augmentation / Reversion - Section 6861, 6862
 - _____ Approve Scope Change - Section 6863
 - _____ Other, Specify: _____
4. Project Completion Reporting: (reporting requirements as defined in Section 6856 are attached)
 - _____ Project Occupancy
 - _____ Project Completion
 - _____ Project Close-out
5. Project Certifications:
 - CEQA Compliance: (reporting requirements as defined in Section 6850 are attached)
 - _____ This project meets CEQA compliance requirements.
 - _____ The action requested does not invalidate the CEQA compliance.
 - _____ The action requested mandated a review of the CEQA compliance.
 - Scope Changes: (reporting requirements as defined in Section 6863 are attached)
 - _____ Project scope has not changed from that as defined in the previous reporting.
 - _____ A change in project scope is necessary in order to proceed with the project.
 - Costs/Funding/Schedule Changes: (reporting requirements as defined in Section 6861 are attached)
 - _____ Costs, funding, and schedules have not changed from that as defined in the previous reporting.
 - _____ Changes in cost, funding and/or schedules are necessary in order to proceed with the project.

I hereby certify that the preceding text is accurate and that the necessary reporting requirements as defined in SAM are included with this request.

Project Manager

Date: _____

Department Director/Designee

Date: _____

RESULTING ACTION

- _____ The following action(s) are approved. Authority is granted to proceed when funding authority permits.
 - _____ The following must be addressed prior to granting approval of all actions: _____
- _____

Department of Finance

Date: _____

DF 14D (rev 12/97)